

March 31, 2026

Campus Administrative Manual Committee

Kristin McMurray, Chair
Nizam Arain
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Robb Craddock
Laura Czys
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Linda Lee Drozt

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Sharon Reynolds
Barb Robbins
Rashmi Tenneti
Teri Travis
Campus Legal Counsel designee, Ex-officio
Erin Johnson, Ex-officio

Dear Colleagues,

I write to request you serve on a committee to oversee the process and contribute to the review of the policies in the Campus Administrative Manual (CAM). The CAM serves as a resource for the university community; it supplements and coordinates university and campus policies and is a reference to major policy documents and relevant campus publications.

The charge of the committee is to:

1. Review all new policies or policy revisions and provide feedback to policy authors.
2. Represent respective units during policy review and ensure timely communication about proposed changes to unit stakeholders.
3. Review policies for which your unit is a policy owner or contact and initiate revisions or confirm endorsement of existing policies (each policy should be reviewed every 3 years, at a minimum).
4. Aid in the general awareness of the CAM by the campus community.
5. Maintain guiding principles for policy review processes.

Kristin McMurray, Associate Vice Chancellor for Administration and Operations will continue to chair this committee. I appreciate your willingness to assist the campus in this important effort.

Sincerely,



Charles L. Isbell, Jr.
Chancellor