

October 22, 2021

Kristin McMurray, *Chair*  
Nizam Arain  
Stacey Ballmes  
Joe Barnes  
Justin Brown  
Robb Craddock  
Mike DeLorenzo  
Brian Farber  
Chris Harris

Darla Hill  
Hadiya Jagroop  
Heidi Johnson  
Kristi Kuntz  
Linda Lee Drozt  
Paul Lucas  
Allison McKinney  
Lowa Mwilambwe  
Jan Novakofski

Sharon Reynolds  
Barb Robbins  
Claire Sharples-Brooks  
Jim Sims  
Deb Stone  
Campus Legal Counsel  
designee, *Ex-officio*  
Erin Johnson, *Ex-officio*

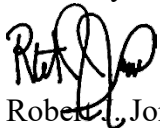
Dear Colleagues,

I write to request you serve on a committee to review the policies in the Campus Administrative Manual (CAM) for which your office is responsible to ensure that each policy is still applicable and accurate. The CAM serves as a resource for faculty and staff; it supplements and coordinates university and campus policies and is a reference to major policy documents and relevant campus publications.

Kristin McMurray, Assistant Vice Chancellor for Administration and Operations has agreed to be Chair of the CAM Committee. With her leadership and the commitment from many of you, this committee will be successful in providing important revisions to several policies in the CAM. However, many of the policies are still outdated and no longer reflect current operating practices. In addition, directives in the CAM policies may not be consistent with other policy documents in use on campus. I also would like you to make sure that CAM policies do not duplicate those in other documents.

I appreciate your willingness to assist the campus in this important effort.

Sincerely,



Robert L. Jones  
Chancellor