

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

Office of the Chancellor

Swanlund Administration Building
601 East John Street
Champaign, IL 61820



October 19, 2017

Mike DeLorenzo, *Chair*
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Joe Barnes
Justin Brown
Darlene Caneva
Elizabeth Cook
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Brian Farber
Darla Hill

Heidi Johnson
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Melanie Loots
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Jan Novakofski
Lisa Power

Scott Rice
Todd Short
Joel Steinfeldt
Deb Stone
Wallace Southerland, III
Ginger Velazquez
Andréa Fain *ex-officio*

Dear Colleagues,

I write to request you serve on a committee to review the policies in the Campus Administrative Manual (CAM) for which your office is responsible to ensure that each policy is still applicable and accurate. The CAM serves as a resource for faculty and staff; it supplements and coordinates university and campus policies and is a reference to major policy documents and relevant campus publications.

Mike DeLorenzo, Senior Associate Chancellor for Administration and Operations, has agreed to continue as Chair of the CAM Committee. With his leadership and the commitment from many of you over the past few years, this committee has been successful in providing important revisions to several policies in the CAM. However, many of the policies are still outdated and no longer reflect current operating practices. In addition, directives in the CAM policies may not be consistent with other policy documents in use on campus. I also would like you to make sure that CAM policies do not duplicate those in other documents.

I appreciate your willingness to assist the campus in this important effort.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert J. Jones'.

Robert J. Jones
Chancellor