

September 18, 2019

Wanda Ward, *Chair*
Leslie Arvan
Stacey Ballmes
Joe Barnes
Justin Brown
Darlene Caneva
Mike DeLorenzo
Brian Farber
Darla Hill

Heidi Johnson
Kristi Kuntz
Linda Lee Drozt
Paul Lucas
Allison McKinney
Kristin McMurray
Brian Mertz
Lowa Mwilambwe
Jan Novakofski

Lisa Power
Trey Price
Celia Remillard
Sharon Reynolds
Scott Rice
Todd Short
Deb Stone
Ginger Velazquez
Penny Nigh, *ex-officio*

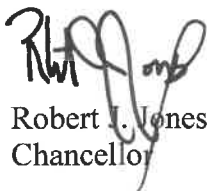
Dear Colleagues,

I write to request you serve on a committee to review the policies in the Campus Administrative Manual (CAM) for which your office is responsible to ensure that each policy is still applicable and accurate. The CAM serves as a resource for faculty and staff; it supplements and coordinates university and campus policies and is a reference to major policy documents and relevant campus publications.

Wanda Ward, Executive Associate Chancellor for Administration and University Relations, has agreed to continue as Chair of the CAM Committee. With her leadership and the commitment from many of you, this committee has been successful in providing important revisions to several policies in the CAM. However, many of the policies are still outdated and no longer reflect current operating practices. In addition, directives in the CAM policies may not be consistent with other policy documents in use on campus. I also would like you to make sure that CAM policies do not duplicate those in other documents.

I appreciate your willingness to assist the campus in this important effort.

Sincerely,



Robert J. Jones
Chancellor